

Job Fair)

_____ Board Item

_____ Board Meeting Date

CONTRACT REVIEW CHECKLIST**Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

Comments

Term (Duration of Contract)	From date of execution until May 2, 2006 (Please refer to Exhibit A).
Termination Clause	The Agreement may be terminated by either party upon thirty days written notice of default of a material term or condition of the Agreement.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Please refer to Section G.
Regulatory issues	None
Confidentiality Provision	Discover WILL NOT receive confidential student information.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County

Business Principles:


Comments

Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to Section C and Exhibit A.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to Section C and Exhibit A.

Other Issues:

Comments

Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

Special Considerations: _____The issues noted above were explained to the appropriate District staff and/or Division Chief. YES ☐ NO ☐

 By: _____ Attorney (Name and Date)